

Booking Form

Party leader

Name : _____

Address : _____

Post Code : _____

Email Address: _____

Day Telephone : _____

Eve Telephone : _____

Arrival Date : _____

Departure Date : _____

Number of Adults : _____

Number of Children : _____

Details of Party Members (excluding Party Leader)

	Mr/Mrs/Miss	Initials	Surname	Age (if under 18)
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____

Other Requirements (Please tick if required)

- Pool Heating - cost per day \$20
- Welcome Pack - Please ask for details
- Champagne & Flowers - Please ask for details
- Daily Maid Service - Please ask for details
- Airport Pick-up – Orlando International Airport
Please ask for details

Airport Pick-up – Sanford Airport
Please ask for details

Special Requirements: _____

- I agree that in the event of any problem arising during my holiday, I will contact the local management company. Failure to do so will result in no liability being accepted in respect of subsequent claims received.
- I certify on behalf of the persons included on this booking form that I am authorized to make this booking.
- I have read and agree to the booking terms and conditions as set out in the details.
- A non-refundable deposit of £200 sterling or the equivalent in US Dollars is due within 7 days of this provisional booking being accepted.
- I agree to pay the balance in full no later than Eight weeks prior to departure.
- All cheques to be made payable to **Janice Ritchie**

Please contact us for posting address.

Please confirm
your name : (Print _____) (Signed _____)
(Party Leader)

Date _____

www.FloridaJCSunView.com

Contact Details: +44(0)01732 452524 Janice@Ritchie1958.fsnet.co.uk

Terms and Conditions of Rental

- The signing of the booking form by the party leader confirms the acceptance of the terms and conditions set out and shall be binding on the person(s) booking and intending to occupy the premises.
- No all male parties or parties of guests who are all under the age of 21 will be accepted. No pets accepted. For the comfort of guests all homes are non-smoking homes, however smoking is permitted on the patio area. Please use ashtrays provided.
- To ensure comfort, security and peace of mind our home is registered with the State Authorities and is in full compliance with all relevant legislation.

General

- Stays of 5 nights or less will incur a cleaning fee of \$95 sterling.
- The villa is available for occupation from 1600 hours local time on the day of arrival.
- Departure time - 1000 hours. It may be possible to check out later if no one else is booked in. Please check with our management company in advance.
- All pool doors are fitted with a child alarm, while fire alarms are situated around the entire villa. Any tampering of these alarms will result in a deduction from your security bond.
- All local telephone calls are free. All other outgoing calls are charged as taken.
- All bed linen and towels are provided for your needs.

Payment Details

- A non-refundable deposit of 200 pounds sterling or \$350 USD is due within 7 days of your initial reservation, to be sent with the completed booking form. On receipt of your deposit we will bank your cheque and wait for clearance, following which we will send out a receipt and confirmation of booking.
- Payment of the balance, plus the refundable security deposit is due in full 8 weeks prior to your arrival date. On receipt, banking and clearance of your parties final payment, we will send out your arrival information.
- We are able to accept debit or credit cards.

Security/Breakages Bond

- The villa front door key must be left in its security box each time you leave the property. The loss of the door key will result in a charge from your security bond.
- You will be provided with 1 key for the villa. In the situation that you lock yourself out, you are to phone our management company immediately, and they will allow you re-entry into the house. Unfortunately you will incur a small charge for their service depending on the call out time.
- The client is held responsible for any damage or breakages that may be caused to the property, its contents and any items in the inventory during your stay. All damage and faults caused or found at the home must be reported to our management company at the earliest opportunity
- We require a refundable security/breakage deposit to be paid at the time of arrival. This deposit will be repaid to your party by cheque, within 30 days of your departure, providing the local management have reported no breakages and you have returned the keys as requested. We check the

- inventory prior to your arrival and after your departure and will advise of any faults. These may include additional cleaning costs for spills, stains etc.
- We retain the right to keep the security deposit (either in part or full) to cover breakages, damage or non-return of the keys. Receipts for repairs/replacements will be provided in the unlikely event that such retention of the security deposit is required.
 - We reserve the right to pursue a quest for recompense for any and all damages caused which may exceed the value of the security deposit within 14 days of being served notice of this.
 - Florida has a sub-tropical climate and care must be taken with food that is left uncovered. Apart from spoiling, food left uncovered can attract insects very quickly. Any added costs for pest control services incurred from lack of care in this may be passed to you.
 - If you need the Pool Heat adjusted, please call the management company. Do NOT attempt to adjust the temperature yourself. Tampering with the Pool Heating controls is both dangerous and illegal. Your entire security deposit is immediately forfeited and you will be required to leave the premises if tampering is found.

Cancellation

- In the event of your party needing to cancel, the following conditions will apply.
 - 12 or more weeks prior to arrival date = 20% of the total charge
 - 8 or more weeks prior to arrival date = 50% of the total charge
 - Less than 8 weeks prior to the arrival date = 100% of the total charge (not including the security deposit)
- Please ensure you have Travel Insurance to cover your losses if cancellation is due to an insured event beyond your control resulting in a financial loss.

Liability

- The owners and their agents do not accept liability whatsoever for death, personal injury, accidents, loss or damage to persons or personal effects however caused as a result of use of the pool, spa and villa. It is your responsibility to ensure that children are always supervised properly in and around the pool and inside the villa.

Force Majeure

- The owners or their agents cannot accept responsibility, be responsible or be liable in respect of damage or changes caused by Force Majeure, e.g. strikes, floods, closure of airports, weather conditions or other events beyond our control.

Complaints or Dissatisfaction

- In the unlikely event of a complaint during your stay please contact the Management Company immediately. If the matter cannot be resolved you should contact the owner, in writing, within 14 days of the end of the rental period. If the problem has not been reported, as requested to the Management Company the owner can not accept any responsibility.

Games Room

- **Please do not move the pool table as it has been levelled. The internal door to the house must be kept closed at all times and please use the fans provided for cooling. Leaving the door open will cause the air conditioning unit to malfunction. For security purposes please lock the internal door and switch off the fans and lights as you leave.**

No Smoking

- **No smoking is permitted inside the property and only permitted around the pool deck and lanai area. If the Owners or Owner's management company find any evidence of smoking inside the villa or garage it will be regarded as a serious breach of contract and the Guests will be evicted immediately. All monies paid will be forfeited. Failure to leave the premises under these terms will result in enforced action by the local Sheriff or Police. Any costs incurred in the neutralisation of odours, or making good any damage to the property (such as, but not limited to, burn marks, discoloration or disfiguration) from cigarettes, cigars, pipes or other smoking materials, will be deducted from the security deposit paid by the Guest. In the event that the security deposit does not cover the cost of repairs the Owners reserve the right to reclaim from the Guest Any and all of the additional costs involved.**

Air Conditioning

- **Operating instructions for the air conditioning can be found in the guest information manual located in the villa kitchen. Please spend a few minutes reading through this manual when you arrive. Please do not tamper with any of the controls or operate the air conditioning when any of the exterior doors or windows are open, as this may cause the unit to freeze up and stop working. If this happens the guest is responsible and charged for the cost of repair and service call.**

If you wish to discuss any of these conditions, please call +44(0)1732 452524